

# Overview and Scrutiny Task Group - Highways issues

Agenda and Reports

For consideration on

## Monday, 7th December 2009

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS**

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

30 November 2009

Dear Councillor

**OVERVIEW AND SCRUTINY TASK GROUP - HIGHWAYS ISSUES -  
MONDAY, 7TH DECEMBER 2009**

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Highways issues to be held in Committee Room 1, Town Hall, Chorley on Monday, 7th December 2009 commencing at 6.30 pm.

**AGENDA**

1. **Welcome to Councillor Eric Bell, Executive Member for Neighbourhoods**

The Chair will welcome Councillor Bell to the meeting.

2. **Apologies for absence**

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the enclosed minutes of the meeting of the Overview and Scrutiny Task Group - Highways issues held on 20 October 2009.

4. **Declarations of any interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

5. **Draft Final Report**

The Group will consider the draft final report, noting the following from the practical guide to overview and scrutiny in Chorley. The draft report will be forwarded by email.

Recommendations should be:

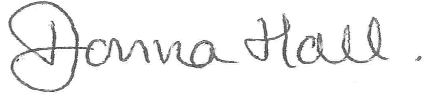
- based on clear evidence
- address identified need
- relate to corporate priorities
- have broad support
- demonstrate tangible benefits
- take account of resources

6. **The next steps**

Following any amendments requested by the Group the final report will be presented to the Overview and Scrutiny Committee on 18 January 2010 and to Executive Cabinet on 18 February 2010.

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

Ruth Rimmington  
Democratic and Member Services Officer  
E-mail: ruth.rimmington@chorley.gov.uk  
Tel: (01257) 515118  
Fax: (01257) 515150

**Distribution**

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Highways issues (Councillor Mike Devaney (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Ken Ball, Nora Ball, Doreen Dickinson, Roy Lees, Adrian Lowe, Marion Lowe and June Molyneaux for attendance.
2. Agenda and reports to Martin Walls (Service Manager - Streetscene Services) and Ruth Rimmington (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Sarah Palmer (District Partnership Officer) and Councillor Eric Bell (Executive Member (Neighbourhoods)) for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822 01257 515823

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون کیجئے: